

Witney Traffic Advisory Committee Meeting



Tuesday, 22nd March, 2022 at 2.30 pm

To members of the Witney Traffic Advisory Committee - A Coles, D Enright, T Fenton, H Eaglestone, M Johnson, A Prosser, J Aitman, T Ashby, L Duncan, C Hulme, T Bayliss, K Hickman, A Lyon, M Upton and D Miles (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

Witney Traffic Advisory Committee is administered by Witney Town Council. Admission to this Advisory Committee is by invitation only.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To receive and consider apologies for absence.

2. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a **maximum of five minutes** on any matter relating to an item on the agenda.

3. MINUTES

a) To adopt and sign as a correct record the minutes of the meeting held on 11 January 2022 (copy enclosed) (Pages 3 - 8)

b) Matters arising from the Minutes not covered in subsequent items

4. Terms of Reference (Pages 9 - 12)

To review the Terms of Reference of the Witney TAC

5. Report of the Principal Officer - Traffic Schemes Area Operations (North) - Oxfordshire County Council (Pages 13 - 20)

To receive and consider the report of the Principal Officer – Traffic Schemes Area Operations (North)

6. **Experimental Parking Restrictions - Corn Street** (Pages 21 - 28)

To review the experimental TRO that introduced parking restrictions on Corn Street. The order came into force on 24th December 2021. The effect of the order removes a 15-metre section of unrestricted parking on Corn Street to create a continuous section of double yellow lines.

7. **Avenue Two, Station Lane - Parking Restrictions Consultation** (Pages 29 - 30)

To receive the latest Avenue Two Parking Restrictions revised plan response, submitted to Oxfordshire County Council, as agreed by the Witney Town Council Planning Committee.

8. **20MPH Scheme for Witney** (Pages 31 - 32)

To receive an update on the 20MPH Scheme for Witney. Update as given to the Chair (02/03/22) from Tim Shickle at Oxfordshire County Council.

9. **Community Speedwatch** (Pages 33 - 38)

To receive the latest TVP Community Speedwatch Newsletter for information.

10. **Items Submitted to the Town Clerk**

To receive any traffic or highway related correspondence submitted to the Town Clerk since the last meeting.

a) **Burford Road Car Wash** (Pages 39 - 40)

To consider correspondence from a resident regarding queuing traffic at the Burford Road car wash.

11. **Items Raised at the Meeting**

To receive and consider any pressing matters from members which may be added to the next meeting agenda for consideration.

12. **Date of the Next meeting**

To note that the next meeting of Witney Traffic Advisory Committee is scheduled for Tuesday 7 June 2022 at 2.30pm.



Town Clerk

Public Document Pack Agenda Item 3a

WITNEY TRAFFIC ADVISORY COMMITTEE MEETING

Held on Tuesday, 11 January 2022

At 2.30 pm in the Virtual Meeting Room via Zoom

Present:

Councillor A Coles (Chair)

Councillors:	J King	L Duncan
	J Aitman	A Prosser
	H Eaglestone	West Oxfordshire District Council
	D Enright	Oxfordshire County Council
	M Johnson	West Oxfordshire District Council
	C Hulme	TVP
	T Fenton	Oxfordshire County Council
	K Hickman	Windrush Bike Project
	A Lyon	West Oxfordshire Community Transport
	D Miles	Parish Transport Representative
Officers:	Kim Sutherland	Oxfordshire County Council
	Mike Wasley	Oxfordshire County Council
	Odele Parsons	Oxfordshire County Council
	Adam Clapton	Deputy Town Clerk
	Claire Green	Administration Support - Planning & Stronger Communities
Others:	3 members of the public.	

T1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Trevor Baylis from Stagecoach and Vanessa Scott from West Oxfordshire District Council.

T2 PUBLIC PARTICIPATION

The Committee adjourned for Public Participation.

Ronald King addressed the Committee concerning item 7b on behalf of the Richmond Witney Residents Association.

Rae Cather addressed the Committee requesting an update following a presentation on behalf of residents of Church Green, Witney, at the last meeting of the Witney Traffic Advisory (28th September 2021).

T3 TO ADOPT AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 28 SEPTEMBER 2021 (COPY ENCLOSED)

Councillor Jim King stated that he had given apologies for the meeting on 28 September 2021.

Resolved:

1. That, the apology from Councillor King be noted, and,
2. That, the minutes of the Witney Traffic Advisory Committee held on 28 September 2021 be approved and signed by the Chair.

T4 MATTERS ARISING FROM THE MINUTES NOT COVERED IN THE ACTION PLAN OR SUBSEQUENT ITEMS

T811 – Community Speedwatch. The Deputy Town Clerk advised Witney Town Council had agreed to work with the County Council on a pilot 20mph speed restriction scheme for the whole of Witney. Community Speedwatch would complement the scheme once it had been established and been through a public consultation. The Chair requested that any updates from the Witney 20MPH Working Party be added to the Action Plan for this committee.

T815 – Avenue Two, Station Lane - The Deputy Town Clerk advised the committee that Witney Town Council were in discussion with the developers at this site to try and improve the safety of the entrance to the Lake & Country Park and provision of disabled parking.

Resolved:

That, Town Council officers will keep this committee updated as the 20MPH for Witney discussions progress.

T5 CURBRIDGE ROAD TRAFFIC ISSUES

With the permission of the Chair, this item was moved up the agenda so the members of public present could hear the outcome.

The Committee received and considered correspondence from Witney Richmond Village Residents Association concerning the speed of vehicular traffic on the Curbridge Road. The residents of Richmond Village request a Vehicle Activated Sign be installed on the A4095.

Members acknowledged that a VAS can be a good idea, but that speed enforcement was also an issue. Members discussed the inclusion of this area in both the forthcoming 20MPH speed reduction working party and Community Speedwatch programme.

The resident was appreciative of potential future measures but asked that since these could be sometime in progressing, that the VAS continue to be considered as a priority measure.

Resolved:

1. That, the correspondence be noted, and
2. That, this area be referred to the Community Speedwatch task and finish group, and
3. That, this area be referred to the 20MPH speed reduction working party for consideration of inclusion.

T6 ACTION PLAN

Members received the Committee Action Plan of outstanding items.

T700 – Yellow lines at Compton Way and Judds Close – it was confirmed that the line painting was completed last year so this item could be closed on the action plan.

T762 – Concerns on Ducklington Roundabout. The concerns were ongoing. Members requested that at the very least signage could be introduced as a warning for pedestrians, e.g. ‘Look Left, Look Right’ as the current layout was very dangerous for pedestrians. County Council officers confirmed that a crossing had already been ruled out but they would investigate the possibility of an audit for the roundabout and immediate area in terms of walking and pedestrian safety.

T782 – Holloway Road – Traffic Calming. It was requested that this item be removed from the Action Plan as Cllr Coles had spoken to residents and other authorities and there was little else this committee could do at this point.

T794 – Low Traffic Neighbourhood – Burwell Meadow. County Council officers advised that signage had been requested. A study may be considered with an update provided at a later meeting.

T795 – Hailey Road/Farmers Close – Safety Concerns. It was confirmed that the hedge which was causing an obstruction has now been cut back. However, the dropped kerb is in the wrong place for children and families to cross safely.

T7 CLIMATE EMERGENCY

There were no new items to report at this meeting concerning the climate emergency.

Resolved:

That, Town Council officers contact the Climate Officer at West Oxfordshire District Council to enquire of any updates relevant to Witney.

T8 REPORT OF THE PRINCIPAL OFFICER - TRAFFIC SCHEMES AREA OPERATIONS (NORTH) - OXFORDSHIRE COUNTY COUNCIL

The committee received and considered the report of the Principal Officer concerning updates on several projects underway in Witney. Included within this were updates on the Witney Active Travel Scheme, a potential road crossing in West Witney, the Local Cycling & Walking Infrastructure Plan, a Low Traffic Neighbourhood Scheme at Burwell, and the emerging Local Transport & Connectivity Plan.

Members discussed the new active travel measures in operation on Corn Street. A query was raised around the type of lines that have been marked and whether there is an issue around adequate space for vehicles. Further, residents have complained to Councillors that the absence of white lines in the middle of the road have made it confusing for vehicular traffic.

Members were updated that an engineer had reviewed the visibility exiting from Corndell Gardens to Corn Street and it was confirmed that the implemented scheme had not altered visibility. There was potential for cyclists to be traversing this section with increased confidence

and probably speed, and potentially this put them at higher risk from vehicles exiting Corndell Gardens. Further, it was requested a date when the incorrect signage on Corn Street will be removed.

Resolved:

1. That, the report be noted; and,
2. That, County Council officers confirmed that the cycle lane road marking on Corn Street should be dashed lines, not solid lines so they would check the cycle lane road markings on Corn Street and ensure that the designs have been implemented as planned; and,
3. That, County Council officers understood that the signage for Corn Street had already been corrected but would follow this up.

T9 TOWER HILL ROUNDABOUT

The Committee received and considered correspondence from a resident of Witney concerning the safety of pedestrians and cyclists at the roundabout at the bottom of Tower Hill.

Members were sympathetic to the concerns and were disappointed the resident had received no response from West Oxfordshire District Council or Oxfordshire County Council. County Council officers and the Thames Valley Police representative were asked if accident data could be made available for this committee and members agreed that the roads leading to the roundabout should be considered by the new 20mph for Witney working party.

It was advised that the Traffweb system that police reports are fed to is approximately 6 months behind on accident data. County Council officers confirmed that statistics can be organised for specified areas.

Resolved:

1. That, the resident correspondence be noted, and
2. That, the Chair of this committee would write to the resident directly, to include details on relevant forthcoming measures, and,
3. That, County Council officers request statistics for this roundabout, and,
4. That, these roundabout and surrounding roads will be considered as part of the LCWIP, and,
5. That, the roads leading to this roundabout will be referred to the 20MPH Working Party for possible inclusion in the reduced speed area.

T10 PEDESTRIAN SAFETY CONCERNS IN HIGH STREET

The Committee received and considered correspondence from a Witney resident regarding pedestrian safety, following the vehicle restrictions in High Street.

Members agreed that the current setup required improvements to make it clearer and safer for all users of the High Street.

Members discussed the Oxfordshire County Council update provided in the officer's report. An assessment visit was due to take place in the next week to review the measures needed, and that engagement with all users of the High Street would continue to inform the design stage.

Resolved:

1. That, the correspondence be noted, and
2. That, the Chair of this committee will write to the resident directly.

T11 ITEMS RAISED AT THE MEETING

A member raised the issue of parking for residents at The Crofts and asked whether this area could be considered for a residents parking permit scheme.

The Deputy Town Clerk brought attention to an Experimental Traffic Regulation Order (ETRO) in Corn Street, concerning the removal of unrestricted parking. The first review of the order was due in June, both the Town Council and this committee would review the consultation before that time.

Resolved:

That, Witney Town Council writes to the Parking Manager at West Oxfordshire District Council for an update to the next meeting.

T12 DATE OF THE NEXT MEETING(S)

Members were advised that the next scheduled meeting of this committee would be on Tuesday 22nd March 2022. Officers would continue to monitor the situation with the Covid-19 pandemic and arrange accordingly.

Resolved:

That, the date of the next meeting be noted.

The meeting closed at: 4.30 pm

Chair

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WITNEY TRAFFIC ADVISORY COMMITTEE **CONSTITUTION AND TERMS OF REFERENCE**

1. Title

- 1.1 The Committee shall be known as the “Witney Traffic Advisory Committee”, hereinafter called the “Advisory Committee”.

2. Administration

- 2.2 The administration of the Advisory Committee will normally be undertaken by the Town Clerk of Witney Town Council, or by his or her representative.

3. Meetings of the Advisory Committee

- 3.1 Meetings of the Advisory Committee will normally be held four times a year, commencing at 2.30pm, on dates set by Witney Town Council in consultation with Oxfordshire County Council.
- 3.2 The quorum of the Committee shall be five members.
- 3.3 No business other than that set out in the agenda published by the Town Clerk may be considered at a meeting of the Advisory Committee unless details have been notified to the Town Clerk prior to the start of the meeting, and the Chair has agreed to such matter being considered on the grounds of urgency.

4 Chair

- 4.1 The Chair shall be elected by the Advisory Committee at its annual meeting in September.
- 4.2 The Chair needs to be an elected member of one of the local authorities represented on the Advisory Committee.
- 4.3 In the event that the Chair is absent from a meeting of the Advisory Committee, a member of the Advisory Committee shall be elected to chair the meeting.

5 Representatives

- 5.1 The Advisory Committee may include representatives from the following who shall be regarded as members of the Advisory Committee: -

Representatives from:

a)	Witney Town Council	3 – 4
b)	West Oxfordshire District Council	1 – 2
c)	Oxfordshire County Council	3 (+ Cabinet Member for Transport)
d)	Witney Chamber of Trade	1
e)	Thames Valley Police	1

Other organisations which have been invited to send a representative: -

2003	Stagecoach	1	
	Local Taxis	1	
2009	Witney BUG	1	Changed to Windrush Bike Project
2019	Witney Community Transport	1	
	Volunteer Link Up	1	Town Council representative (Outside Body)
2021	Oxfordshire Association of Blind	1	
	Parish Transport Representative	1	Independent of Town Council

5.2 Any other organisation represented on the Advisory Committee may, at the discretion of the Advisory Committee, have more than one representative.

6. **Officers**

6.1 Officers representing (a) Oxfordshire County Council (b) West Oxfordshire District Council and (c) Thames Valley Police shall have a right to attend meetings of the Advisory Committee and speak in an advisory capacity.

7. **Terms of Reference**

7.1 The Advisory Committee does not have executive powers, but may consider any traffic related matter of concern either directly or indirectly to the Parish of Witney, and may offer advice on such matters to Oxfordshire County Council, West Oxfordshire District Council, Witney Town Council, or to any other relevant organisation as may be appropriate.

7.2 The following list is not exhaustive but is the type of matters which may be discussed by the Advisory Committee: -

- a) Existing or proposed road systems or traffic management schemes
- b) One-way systems
- c) Traffic calming
- d) Waiting restrictions
- e) Traffic signalling, signing and road markings
- f) Pedestrian crossings and school crossings
- g) Footpaths
- h) Street Lighting
- i) On-street and off-street car parking
- j) Road safety engineering

8. **Public Participation**

8.1 Meetings of the Advisory Committee shall be open to the public and press, other than in exceptional circumstances, where the public and press may be excluded by resolution of the Advisory Committee on the grounds of the confidential nature of the business to be transacted.

8.2 At the discretion of the Chairman, Members of the public or representatives of organisations may address the Advisory Committee. The address shall be in the form of a statement lasting not more than five minutes. The person giving the address shall not be permitted to participate in any subsequent debate by the Advisory Committee on the matter in question.

9. **Amendments to constitution and Terms of Reference**

- 9.1 The Advisory Committee's constitution and terms of reference may be amended at any time by resolution of the Advisory Committee.

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Oxfordshire County Council Infrastructure Locality Team and Traffic & Road Safety Team Update to Witney TAC

March 2022

1. Infrastructure Locality Team Update – contact Odele Parsons/Natalie Moore

1.1 Windrush Bike Project Barriers Report

The Road Safety and Accessibility team have now reviewed the barrier report produced by Windrush Bike Project and conducted site visits to consider the works required. The project specifications are currently being finalised. The Road Safety and Accessibility team have budget to deliver this work and will provide a timeframe for this shortly.

1.2 Windrush Place S106 West Witney

The business case for this project is being finalised and will be submitted shortly. The aim is progress the delivery of this project in the new financial year.

The schemes included within the business case are:

- Pedestrian crossing at Deer Park Road close to the Curbridge Road/Thorney Leys roundabout.
- Pedestrian crossing at Deer Park Road south of Range Road on the desire line of the bridleway from Windrush Place.
- Upgrade of the bridleway from Windrush Place through the nature reserve to Deer Park Road.

1.3 Witney Local Cycling and Walking Infrastructure Plan (LCWIP)

The LCWIP has 6 main stages of work. The OCC Active Travel Board approved the Stage 1: Scoping Report setting the geographic scope as informed by the Steering Group. OCC officers are working on Stage 2: gathering data and evidence.

To accelerate the programme, consultancy support, funded by the DfT Capability funding, is being provided by Pell Frischmann. An inception meeting has been held and they will be coming on board during March. They will assist with Stages 3, 4 and 5 which are network planning for cycling and walking and developing a prioritised infrastructure list.

The March steering group has been postponed to allow time for Pell to come on board, however, a meeting will be arranged shortly.

1.4 A40/B4022 Shores Green, Access to Witney

No significant update since last meeting. The preliminary design phase is nearing completion. The preparation of final drafts of the Environmental Impact Assessment as part of Planning Application is underway for submission in early 2022, as part of an overall programme to reach scheme completion by the end of 2023.

The procurement of Detailed Design consultant is being progressed with OCC internal teams to award contract in early 2022.

Please direct any queries to a40corridor@oxfordshire.gov.uk.

Please see webpage [A40 Access to Witney / Oxfordshire County Council](#)

1.5 High Street, Witney

Design work is progressing to make the signage clearer, remove the planters and replace with a more functional point restriction, improve the accessibility of the blue badge parking bays, and look to improve and provide dedicated areas for loading/unloading. A recent site visit with Stagecoach led to the dimensions of the build outs and crossing islands are now confirmed. The next step is to price the design.

Going forward we will engage further, particularly frontage businesses and the bus operators, to help inform the design stage.

OCC is awaiting the outcome of the Active Travel Tranche 3 bid to Department for Transport which seeks £1.9m for Witney High Street.

1.6 Draft Local Transport and Connectivity Plan (LTCP)

The LTCP and supporting strategies for Freight, Active Travel and Innovation are currently out to public consultation. The consultation runs until 16th March 2022. All documents and the online survey can be found here:

<https://letstalk.oxfordshire.gov.uk/ltcp>.

Members of the TAC are invited to respond to the consultation and provide any feedback on the draft LTCP and supporting strategies to help shape them before they are presented for adoption by the County Council in summer 2022.

The LTCP will be supported by a set of place based area and corridor strategies. These will outline how the LTCP vision and policies are delivered in locations across the county. The LTCP area and corridor strategies will be produced as a 'part 2' in 2022, following adoption of the main document. Further engagement work will be conducted on these in due course. The approach and strategies for development are included in the LTCP document.

1.7 LOW TRAFFIC NEIGHBOURHOOD (LTN) - BURWELL MEADOW

We suggest that the concept of an LTN at Burwell Meadow is potentially consider further in the Witney LCWIP and the emerging Witney Area Transport Strategy during 2022. To support investigation of this, we propose a traffic survey is conducted using Automatic Number Plate Recognition (ANPR) cameras which will match vehicle number plates and vehicle journey times to identify the volume of vehicle trips routing through Burwell Meadow which start/end within (a) Burwell Meadow; (b) Burwell estate; (c) externally but dwell e.g. at the shops; (d) externally without stopping/rat-running. This survey will be arranged for the new financial year starting in April.

In the meantime, Cllr Fenton (County Councillor for the Burwell Meadow area) suggests the following which have been passed to the Traffic Team:

- A 20 mph speed limit
- "SLOW" markings in the road where the S bend is towards the Thorney Leys end of the road
- A Playing Field warning sign either side of the point where the path to the sports field crosses the road
- Potentially, traffic calming measures (not universally popular with all residents – suspension considerations)

1.8 Public Transport via Centenary Way at Windrush Place

Discussions are ongoing with the developers of Windrush Place to establish a bus service onto the development as soon as reasonably practicable. Bus stops have been installed in their agreed locations. However, Council and Stagecoach await the significant remedial works which are required to the road surface and kerb lines before they are suitable for bus services to access the development. It is hoped that a resolution to this matter will be forthcoming in the near future so that services can commence.

1.9 Speeding at Curbridge Road (letter from Richmond Residents Association).

The Council is looking to install a VAS within the 30mph close to the Richmond development access. Funding is being sought from the Local Councillor Fund, once this is approved the works will be carried out.

2. Traffic & Road Safety Team Report – contact Mike Wasley/James Wright

Upcoming and completed carriageway works

Carriageway Improvement	Woodstock Road	Minor Patching	Completed
Carriageway Improvement	Moor Ave-Dark Ln	Minor Patching	Completed
Carriageway Improvements	A415 Ducklington Lane – Thorney leys/Ducklington roundabout	Minor Patching	Completed
Carriageway Improvements	Lowell Place	Minor Patching	Completed
Carriageway Improvement	Pens Close	Patching/Resurfacing	Completed
Carriageway Improvement	Corn Street	Structural Patching/Resurfacing	Completed
Carriageway Improvement	West End/Hailey Rd/Witney Rd Rbt	Structural Patching/Surfacing	2022-23 Programme
Carriageway Improvement	Valance Crescent	Micro Asphalt	Completed
Carriageway Improvement	Moorland Ave	Micro Asphalt	Completed
Carriageway Improvement	Woodgreen/Narrow Hill	Micro Asphalt	Completed
Footway Improvements	Burwell Drive – Curbridge Rd – Burwell Meadow	Footway Slurry	February 2022
Carriageway Improvement	Woodford Way	Surface Dressing	Completed
Carriageway Improvement	Burford Road	Surface Dressing	Completed
Carriageway Improvement	Corn Street – 200-230	Carriageway Micro	2022-23 Programme
Carriageway Improvement	Orkney Place	Carriageway Micro	2022-23 Programme
Carriageway Improvement	Park Road	Carriageway Micro	2022-23 Programme
Carriageway Improvement	Burwell Meadow	Carriageway Micro	2022-23 Programme
Carriageway Improvement	Saxon Way	Carriageway Micro	2022-23 Programme
Carriageway Improvement	Swinburn Place	Carriageway Micro	2022-23 Programme
Footway Improvement	Quarry Road	Footway Slurry	2022-23 Programme

Upcoming Lining

If there are any specific sites that our feel need refreshing, then your input would be appreciated.

B4022 Jubilee Way to South Leigh junction & Shores Green area	Road markings as detailed on plan
Highworth Place	Double yellow lines to be completed - requested by WODC
Church Lane and Stanton Harcourt Rd	Refresh 3 x APMs
Burford Road	Hand work between Deer Park Rd junction and end of 40mph limit heading west
Langdale Gate	To check and mark up if necessary - HIAMS request
Burwell Meadow/Thorney Leys Rd	Thorney Leys Rd/Burwell meadow junction markings & approach lines
Thorney Leys x 2	Junction markings & approach lines at both junctions with Thorney Leys Rd
Tower Hill Mini Roundabout	Junctions from Burford Rd both sides & Tower Hill and lane lines coming down from West Witney and hatching
Windrush Valley Rd / layby junction	Junction markings & approach liens
WVR layby/junction roundabout end	Junction markings
Ducklington Lane by Nos. 2-14	Junction markings & approach lines x 1
Ducklington Lane/A415	Junction markings & approach lines x 5
High St/Bridge St	To check out and mark up as necessary - HIAMS request
West End	Nos. 39 to end - DYL into Crawley Rd and Hailey Rd
Welch Way	Check out and mark up as necessary

Current Projects

The 'Leys' Traffic Calming: -

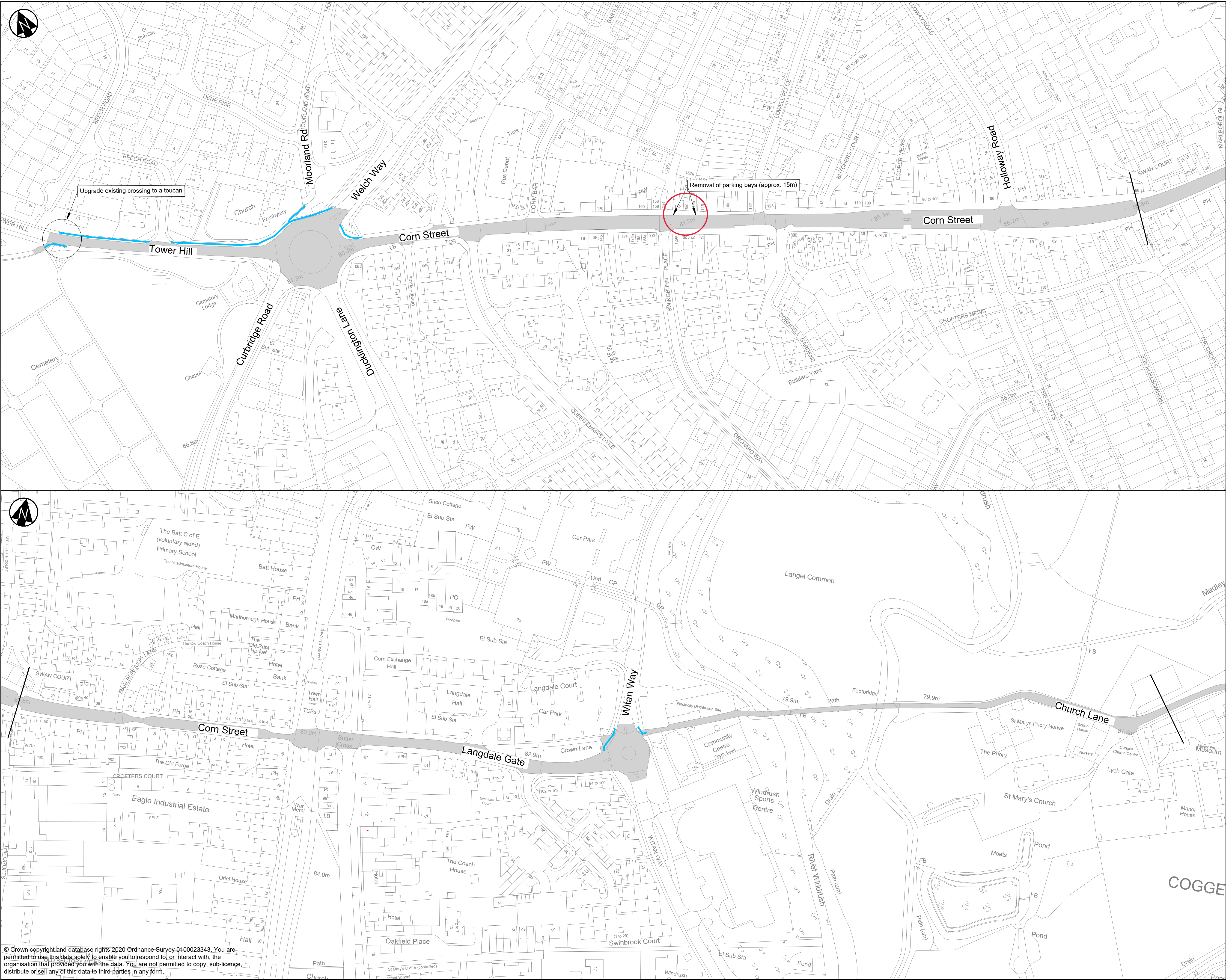
Traffic Calming scheme currently being designed and estimated. Subject to Witney TC approval, scheme will then be put out for consultation.

Following further discussion, currently awaiting final approval from Witney TC to proceed.

Hailey Road - Witney Community Primary School: -

Due to safety concerns raised Improved signing to be erected shortly / with the upgrading of the Belisha Beacons to take place in the new financial year.

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- Notes:
1. Do not scale from this drawing.
 2. Site verify all dimensions prior to construction
 3. Report all discrepancies to the Drawing Originator immediately
 4. This drawing is to be read in conjunction with all relevant documents and drawings

- Key:
- Conversion to unsegregated shared-used path
 - Routes for improvement

Residual Risk Assessment
Wherever possible, risk is designed-out of this proposal during the design process. Where this is not possible the risk is indicated by this symbol.

SIGNIFICANT CDM HEALTH & SAFETY RISKS

F00	15-01-21	First Issue	JNM	VA	LMD
Rev	Date	Description	Dm	Chkd	App
Revisions					
Drawing Originator					
SKANSKA Working On Behalf Of					
OXFORDSHIRE COUNTY COUNCIL					
Drawing Status					
Feasibility					
Project Name					
695020 - Active Travel Tranche 2					
Title					
Witney Consultation for Traffic Orders Sheet 1 of 2					
Sheet Size	Scale	Drawn by	Checked by	Approved by	
A1	1:1250	JNM	VA	LMD	
		Drawn Date	Checked Date	Approved Date	
06-01-21		15-01-21		15-01-21	
Drawing Number					
695020-SKA-HGN-WIT-DR-CH-0005					
Status					
F					
Rev					
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**OXFORDSHIRE COUNTY COUNCIL
(WITNEY, CORN STREET)
(PROHIBITION OF WAITING)
EXPERIMENTAL ORDER 2021**

NOTICE is given that on 13th December 2021 Oxfordshire County Council made the above experimental order under the Road Traffic Regulation Act 1984. The effect of this order, which comes into force on **24 December 2021** is to remove a 15-metre section of unrestricted parking on Corn Street outside Nos. 148-152, so as to create a continuous section of 'No Waiting at Any Time' (double yellow lines) to support promotion of 'Active Travel' measures.

The Experimental Order will remain in force for a maximum period of 18 months. If the provisions of this experimental Order are made permanent the measures will be incorporated into the Oxfordshire County Council (Various Roads - West Oxfordshire) (Prohibition and Restriction of Waiting and Permitted Parking) Order 2012 (as amended) which will be further amended accordingly.

This Order contains provisions allowing the Director for Communities/Environment and Place to modify or suspend the Order or any provisions of the Order (if appropriate) in accordance with Section 10(2) of the Road Traffic Regulation Act 1984.

The Council will be considering in due course whether the provisions of the experimental Order should be continued in force indefinitely. Any person may object to the making of an order for the purposes of such indefinite continuation within a period of 6 months:

- (a) beginning with the day on which the experimental Order comes into force (24 December) or
- (b) if that Order is varied by any order made by the Council or modified by the Director for Communities/Infrastructure Delivery of the Council pursuant to section 10(2) of the 1984 Act, beginning with the day on which the variation or modification comes into force.

Documents giving more details of the order are available for public inspection online by visiting: <https://letstalk.oxfordshire.gov.uk>. Copies may be made available on request.

If you wish to question the validity of the experimental Order or of any provision contained in it on the grounds that it is not within the powers conferred by the Road Traffic Regulation Act 1984, or on grounds that any requirement of this Act or of any instrument made under it has not been complied with in relation to this Order, you may within 6 weeks from 13 December 2021 apply to the High Court for this purpose.

Traffic Regulation Team (Ref:CM.12.6.410) for the Director for Environment and Place, Oxfordshire County Council, County Hall, New Road, Oxford OX1 1ND.

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OXFORDSHIRE COUNTY COUNCIL

OXFORDSHIRE COUNTY COUNCIL (WITNEY, CORN STREET) (PROHIBITION OF WAITING) EXPERIMENTAL ORDER 2021

STATEMENT OF REASONS

Various proposals have been developed and prioritised across Witney as a result of funding received from the Department for Transport's Active Travel Emergency Fund. The proposals will aid active and healthy travel, which form part of the response to the COVID-19 Pandemic, and aim to 1) Make walking and cycling safer for everyone 2) make local shops, schools and employment easier to get to by walking and cycling, and 3) provide more choice for travelling in Witney.

The Experimental Traffic Regulation Order (ETRO) removes approx. 3 parking spaces on Corn Street outside Nos. 148-152 and the introduction of 'No Waiting at Any Time' (double yellow lines) parking prohibition to specifically to allow the continuity of the cycle lane through that section of carriageway.

The Experiment will be closely monitored during its operation and any comments/complaints that are received will be given due consideration with a view to deciding whether the experiment, or any part of it should become permanent.

The County Council continues its responsibility to consider the provision of convenient and safe movement of motor vehicles and other traffic, and the proposed measures are aimed at ensuring that ¹ danger is minimised whilst ² facilitating the effective and safe movement of traffic, ³ access to amenities, and ⁴ to improve air quality/reduce pollution.

Detailed documents accompany this document.

Date: 16 December 2021

Traffic and Road Safety Team,
for the Director for Community Operations
Oxfordshire County Council
County Hall
New Road
Oxford,
OX1 1ND

¹ Section 1 (1) (a) Road Traffic Regulation Act 1984

² Section 1 (1) (c) Road Traffic Regulation Act 1984

³ Section 1 (1) (f) Road Traffic Regulation Act 1984

⁴ Section 1 (1) (g) Road Traffic Regulation Act 1984

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**OXFORDSHIRE COUNTY COUNCIL
(WITNEY, CORN STREET)
(PROHIBITION OF WAITING)
EXPERIMENTAL ORDER 2021**

The Oxfordshire County Council ("the Council") in exercise of its powers under Section 9 of the Road Traffic Regulation Act 1984 ("the Act") and all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, make the following Order.

1. This Order may be cited as the Oxfordshire County Council (Witney, Corn Street) (Prohibition of Waiting) Experimental Order 2021 and shall come into force on the 24th day of December 2021.
2. (1) Any reference in this Order to any enactment (meaning any act and any subordinate legislation as defined in the Interpretation Act 1978) shall be construed as a reference to that enactment as amended or replaced by any subsequent enactment.

(2) The restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any other enactment.
3. The effect of this order and for the duration of this order is to remove a 15 metre section of `unrestricted parking` on Corn Street outside Nos.148-152, so as to create a continuous section of 'Prohibition of Waiting at Any Time'
4. Save as provided in article 5 of this order, no person shall cause or permit a motor vehicle to wait in the length of road specified in article 3.
5. Nothing in article 4 shall apply to a vehicle being used for any purposes specified in article 11 (general exemptions) or article 12 (exemptions for Disabled Persons Vehicles) within the Oxfordshire County Council (Various Roads - West Oxfordshire) (Prohibition and Restriction of Waiting and Permitted Parking) Order 2012 (as amended).
6. If the provisions of this Experimental Order are made permanent, the measures specified will be added by amendment to the Oxfordshire County Council (Various Roads - West Oxfordshire) (Prohibition and Restriction of Waiting and Permitted Parking) Order 2012 (as amended).
7. The Director for Communities / Environment and Place of the Council is empowered to modify or suspend this Order or any provision of it pursuant to and in accordance with Section 10(2) of the Act.
8. This Order shall continue in force for a maximum period of 18 months from the date on which it comes into force.

GIVEN UNDER the Common Seal of the Oxfordshire County Council

this 13th day of December 2021.

**THE COMMON SEAL of THE
OXFORDSHIRE COUNTY COUNCIL**
was affixed in the presence of:

Solicitor / Designated Officer.

Avenue Two – Traffic Regulation Order

Witney Town Council Response to Revised Proposal

Witney Town Council would like to re-affirm its earlier comments on the proposed Traffic Regulation Order for Avenue Two, Witney, due for decision later in March.

The Town Council thanks the applicants for their engagement on this matter and for their willingness to discuss the objections raised to the original application.

The provision of a parking space, improved signage, and road markings together with the provision of an uncontrolled crossing are all welcomed by the Town Council, providing they are deemed satisfactory to make this area safe by Oxfordshire County Council Highways.

On safety however, the Town Council must reiterate its previous concerns regarding pedestrians and cyclists and remain of the view that this should be the main priority on a busy active travel route; recent examples in Oxford have shown the safety of pedestrians and cyclists is compromised when in the vicinity of HGV's or larger vehicles. If the revised scheme is approved, the Town Council requests that measures to maximise safety continue to be investigated by Oxfordshire County Council through the LCWIP.

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Agenda Item 8

Officers are set to visit the town this week to draw up signing plans based upon the work done by the working group we attended.

At the present time the cabinet member decisions date is set for April 2022 which is later than we had hoped but from a staff resource perspective we have been unable to move any faster.

The county will still be covering all of the costs as part of the pilots.

As soon as the design is drawn up we will be coming back to the steering group to check that all is ok before the report is written for the amendments.

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Decelerate.

Community Speedwatch

Newsletter # 3

Welcome to the 3rd newsletter from your TVP Community Speedwatch co-ordinator for;

Berkshire, Buckinghamshire & Oxfordshire. (TVP)



Hi everyone.

What a year 2021 was, facilitating 2 styles of CSW and launching the new platform to all Police areas across Thames Valley. The last Police area went live in December 2021.

The future of CSW now has a platform to build a cohesive and effectively applied strategy across all three counties within the Thames Valley Policing area.



The new platform for CSW has been giving individual results back to those who are involved or have a vested interest. Your statistics are available from within the individual group platform.

Yes, we have seen a great take-up of the platform, with 160 groups now registered on the system. We still have a little way to go, rounding up those who have not yet registered. I do hope that their participation will become part of the CSW family in the near future.

For those of you that are wondering if you can continue to carry out CSW via the old system, this is now **Not** possible. The only way that letters can be raised is via the new platform. Thames Valley Police will no longer accept any paperwork in order to process your hard work. I am sorry but we have to accept change and move forward.

GOOD NEWS

The 12 Local Police areas of Thames valley Police are now on the new platform, the final area of Milton Keynes went live on 29th December 2021.

The PCC, Matt Barber has secured funding, enabling short-term loan start-up kits for new areas that are waiting for funds being available to purchase equipment. These will be available, on a loan period of up to 6 months only, once loaned you cannot request to loan again. This will enable other teams starting up in the TVP area to get started as soon as possible. These devices will be available as soon as they arrive from the suppliers.

Issues Arising

Why is the System showing 'No letters' sent?

The system will only show the words 'reported to TVP', this is due to TVP not using the lettering system of CSW online. All those vehicles that you record come into TVP letter system and their administration is carried out by us.

Where are the TVP roadside documents?

When you open the system and are on your home page, look to the far right and click 'HELP'. Now look to the left and choose 'DOCUMENTS', upon opening now choose 'FORMS'. The documents are the second up from the bottom of the page. These documents are to be with you each time you are at the roadside, no matter which device you are operating.

Why have some of my records been deleted?

From time to time there are administration errors, indexes can be recorded incorrectly or submitted. The registered keepers are sent a letter, a complaint then comes back to TVP, this is then investigated. Should this complaint be substantiated and clear evidence shows that the index was taken incorrectly, then, and only then, the record will be wiped.

Why do TVP insist on Three operators for handheld devices?

The simple answer is SAFETY, and protocols. If a group have a tripod device then two people are required as recording is done by two people. If a group have a handheld device, then three people. The person holding the device is now taking the position of the tripod. Two people have to be aware of surroundings at all time, and if the handheld device operator is concentrating on the vehicles coming towards them, they cannot be space aware.



UPDATE.



There has been an update on the financial costings of the signage. There has also been further roadside signs made available.

Villages/towns are able to use signage that makes road users aware of an area being active in the CSW scheme. The signs can either be placed on entry to a village or town and be permanent, fixed to existing road side furniture or a single sign that must be placed between 15-20m prior to the activity taking place.

All prices are FROM;

Wall Mount

A 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs
600mm x 150mm with radius corners and laminated digital print in black / white on reflective yellow background £23.99

B 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs
1000mm x 250mm with radius corners and laminated digital print in black / white on reflective yellow background £48.50

C 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs
1200mm x 300mm with radius corners and laminated digital print in black / white on reflective yellow background £64.25

D 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs
300mm x 420mm with radius corners and laminated digital print in black / white on reflective yellow background £27.10

E 1 = 3mm aluminium composite Community Speedwatch Wall Mount Signs
420mm x 600mm with radius corners and laminated digital print in black / white on reflective yellow background £45.61

Post Mount

F 1 = 2.5mm aluminium composite Community Speedwatch Post mount Signs
600mm x 150mm with radius corners and laminated digital print in black / white on reflective yellow background £42.47

G 1 = 2.5mm aluminium composite Community Speedwatch Post mount Signs
1000mm x 250mm with radius corners and laminated digital print in black / white on reflective yellow background £80.47

H 1 = 2.5mm aluminium composite Community Speedwatch Post mount Signs
1200mm x 300mm with radius corners and laminated digital print in black / white on reflective yellow background £100.85

I 1 = 2.5mm aluminium composite Community Speedwatch Post mount Signs
300mm x 420mm with radius corners and laminated digital print in black / white on
reflective yellow background £46.10
J 1 = 2.5mm aluminium composite Community Speedwatch Post mount Signs
420mm x 600mm with radius corners and laminated digital print in black / white on
reflective yellow background £68.01

NEW PAVEMENT SIGNS.

O1= Eco-Swinger pavement sign. Panel applied to both sides with cut vinyl detail,
black/white on reflective yellow background. Re; Community Speedwatch, with
speed camera symbol and TVP logo. Panel size 430mm x 625mm. £132.62

P1= Standard pavement sign. Panel applied to both sides with cut vinyl detail,
black/white on reflective yellow background. Re; Community Speedwatch, with
speed camera symbol and TVP logo. Panel size 530mm x 900mm. £181.44

Stainless steel clips for above are from £3.00

The dimensions of the signs are those that would conform to TVP Community
speed watch protocols.

These prices quoted from Sign Wizzard Aylesbury.

Other sign makers in the Thames Valley may quote differently.

**AUTHORISATION MUST BE SOUGHT FROM YOUR LOCAL AUTHORITY OR
PARISH PRIOR TO PURCHASING, REGARDING FIXING TO EXISTING
ROADSIDE FURNITURE.**

EQUIPMENT

We strongly recommended that each group/village/team purchase their own
equipment. This allows flexibility of the teams to undertake activities as and when
they see fit. It takes away the potential scenario that equipment not being available

Use of hand held devices; TVP will now support the use of such devices due to the cost
implications that static devices were costing, therefore impeding smaller communities from
being able to use the scheme.

Only **NON HOME OFFICE APPROVED** devices can be used. The likes of Laser LTI 20/20
and SPEEDAR devices are **NOT** to be used within the scheme. An example of such an
approved device, and there are others, would be a Bushnell 101911 radar gun, which is
currently selling online around £160 online. There is however one caveat, the use of a
device called **pocket radar** will not be sanctioned. This is due to the increased ability of
operators to misuse the equipment.

Thames Valley Police Insurance

Providing each scheme has signed up on the system and have undergone the relative
training, then the TVP insurance will be in place. This has a liability of £50M, far higher
than that of a small parish being able to obtain. On the new scheme the platform will
enable each location to be certified and thus creating a service level agreement to the
group. **The insurance is only in place once CSW activities are in progress and
providing that the group has pre-booked using the websites calendar system.**

A FEW TVP SPEEDWATCH RESULTS

PEOPLE WHO HAVE JOINED NEW TVP CSW SCHEME.	= 635
SITES APPROVED ACROSS TVP	= 413
ROADSIDE SESSIONS IN HOURS	= 735
OPERATOR HOURS ACROSS TVP	= 2057
Percentage of NON re-offenders after receiving 1 st letter	= 95.20%

THANK YOU ALL FOR YOUR TIME AND EFFORT. 😊

The Vision.

All community speed watch activities across Thames Valley Police are aligned in the implementation and administration of the scheme.

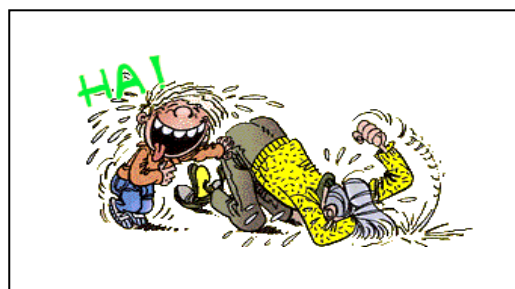
All community speed watch activities are carried out in accordance with Policy, procedure and the best intentions of the community volunteers.

Members of the community are happy with the education process and potential targeting of persistent offenders.

**CHECK
YOUR
SPEED**
CHILDREN
LIVE HERE!!

Kind Regards

PC 3146 Lee Turnham.
Community Speedwatch Co-ordinator
Joint Operations Unit, (Road Safety)
Roads Policing Unit
Amersham
HP6 5AL
lee.turnham@thamesvalley.pnn.police.uk



Life is fun, keep smiling, stay Safe.

Non Emergency Police number 101



Please feel free to contact me on the above email address with any feedback or how you would like to see your newsletter in the future.

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Agenda Item 10a

I wonder if you could advise me on the best course of action to resolve the matter of queuing traffic on the Burford Road by the petrol station.

Cars are queuing to get to the hand carwash, and with no traffic management are backing up onto the main road.

This has been a problem for a long time now and it can only be a matter of time before the accident waiting to happen does so.

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